

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 9th DAY OF OCTOBER 2025**

BE IT REMEMBERED that at 9:00 a.m. on the 9th of October 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

DECLARE A QUORUM OF MEMBERS PRESENT and VOTING:

Present and Voting:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Austin Koos	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4

EXHIBIT

OCT 23 2025

APPROVED *icg*

**ANNOUNCEMENTS: PROCLAMATION TO DECLARE OCTOBER 2025 AS
"NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH" IN HARRISON
COUNTY TEXAS**

**PROCLAMATION TO DECLARE OCTOBER 12TH 2025 AS "HEBRON MISSIONARY
BAPTIST CHURCH DAY" IN HARRISON COUNTY TEXAS**

PUBLIC COMMENTS - AGENDA ITEMS ONLY

Call to Order by the County Judge, Chad Sims, at 9:09 a.m.

ITEM A
AUDITOR:

Administrative Report given by Becky Haynes: No action to be taken- Submission of financial reports

Motioned by Comm. Ebarb
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-408

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the line item transfer of \$2,250.00. Exhibit A-1

Motioned by Comm.
Seconded by Comm.
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-409

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$1,333,481.74. Exhibit A-2

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-410

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for September 26, 2025. Exhibit A-3

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor

Motion carried unanimously (5-0)
Order #2025-411

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the transfer of funds to Group Health Insurance for medical claims in the amount of \$150,000.00. Exhibit A-4

Motioned by Comm. Koos
Seconded by Comm. Timmns
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-412

ITEM #5.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the Engagement Letter with Pattillo, Brown & Hill, LLP to provide Harrison County audit services for the year ended September 30, 2025 and authorization for County Judge to execute said engagement letter. Exhibit A-5

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-413

ITEM #6.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve amendments to the Harrison County cell phone policy. Exhibit A-6

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-414

ITEM #7.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the transfer of funds to Group Health Insurance for medical claims in the amount of \$200,000. Exhibit A-7

ITEM B

ROAD AND BRIDGE DEPARTMENT:

Administrative Report given by Luke Davis: No action to be taken- Concerning status of construction, maintenance and repairs of county roads, bridges, and right of ways; also concerning condition of equipment

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-415

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

RANGE/STEP CHANGES: None

RESIGNATIONS: None

TERMINATIONS:

9/22/25 Willie Helton Eq. Operator II/29-4/\$16.9155

RETIREMENTS:

9/25/25 Morris Haggerty Crew leader/Sr. Eq. Operator/33-4/\$18.2179

Full Time Employees (54)	45 (Includes the Road Administrator)
F/T Vacancies:	9
Part Time Employees (4)	4
Part Time Vacancy:	0
Temporary (6)	0
Temp. Vacancies:	6

Motioned by Comm. Hatfield
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-416

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments: Exhibit B-2

Spectrum Gulf Coast: Buckeye Hill Rd- CR 2615

City of Waskom PSW #102003: Power Plant Rd- CR 2718

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-417

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to allow the Road and Bridge Department to haul utility poles being donated from Texas State Technical College in Marshall, TX to the Wildlife Refuge in Karnack, TX on behalf of the Cypress Valley navigation District (CVND) at the request of Adam Watson, Chairman of CVND. Exhibit B-3

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-418

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to set a Public Hearing for the purpose of Stop Sign issuance order #25-114, on Taylor Road (CR 1324) at Cargill Road East (CR1301) in PCT 1, and authorization of publication of Public Notice for said hearing as required by Local Government Code.
Exhibit B-4

Public Hearing set for October 23, 2025

Motioned by Comm. Ebarb
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)

ITEM #5.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Preliminary Plat for "Black Cypress" Subdivision off Old 2879, CR 3633, in PCT 4. Exhibit B-5

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-420

ITEM #6.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the agreement for the construction of school bus turn around located at 763 Law Road located in PCT 4, as requested by Harleton ISD. Exhibit B-6

ITEM C:

SHERIFF DEPARTMENT:

Administrative Report given by BJ Fletcher: No action to be taken- Concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoner.

HARRISON COUNTY SHERIFF'S OFFICE ACTIVITY SUMMARY

DATES: 09-03-2025 TO 09-30-2025

Total Calls for Service: **2629** Criminal Reports Taken: **73**

Criminal Investigation Assigned Cases: **37**

Arrest HCSO: **101** (Figure: Arresting Deputy & Booking Jailer)

Traffic Citations Issued: **340** Mental: **7**

Transport/Warrants Office: **45** Transports

9,913 Mileage

Civil Process: Legal Documents Received: **79**

Served: **32** Personal Service

20 Indictment Precepts served in Jail

5 Tax Postings

16 CCL/DC Postings
0 Harrison Central Appraisal District Tax Sales

Total Served: **73**

Juror Notices: **2000**

10-1-2025 @ 10:12 AM JAIL POPULATION: **271**

9-3-25 TO 9-30-25 CONTACT INMATES

MARION COUNTY (3) US MARSHALL (38) TOTAL **41**

**HARRISON COUNTY SHERIFF'S OFFICE FIRE MARSHALL AND OSSF DIVISON
ACTIVITY SUMMARY**

**FIRE MARSHALL DIVISION
09/01/2025-09/30/2025**

Citations/warrants: 0

Fire inspections: 07

Structure fires: 07

Illegal dumping cases: 06

Loads: 08

Litter picked up (cubic feet): 4,480

**ENVIRONMENTAL HEALTH DIVISION
09/01/2025-09/30/2025**

Complaints: 15

Notice of violations: 02

Citations: 0

Inspections: 35

Utility Hookups- Upshur Rural Electric: 25

Utility Hookups- Panola – Harrison Electric:	22
Single Family Permit: \$360.00	25=\$9,000.00
Commercial Permit: \$560.00	04= \$2,240.00
Multifamily Permit: \$560.00	0= \$0.00
Subdivision Review: \$50.00	0=\$0.00
Re-Inspection Fee: ½ of Permit fee	0=\$0.00
Total money Collected	\$11,240.00

CONSUMER HEALTH DIVISION

09/01/2025-09/30/2025

Total Amount Collected for Food Permits \$8,175.00

Motioned by Comm. Ebarb
 Seconded by Comm. Timmins
 All members voting in favor
 Motion carried unanimously (5-0)
 Order #2025-421

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the Interlocal Cooperation Contract between Texas State University and Harrison County on behalf of the Harrison County Sheriff's Office to conduct controlled buy/strings and follow up of tobacco permitted retail outlets. Exhibit C-1

Motioned by Comm. Hatfield
 Seconded by Comm. Koos
 All members voting in favor
 Motion carried unanimously (5-0)

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation in the amount of \$200 from David Thomas, which is to be used for the Harrison County K9 Program. Exhibit C-2

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-423

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the contract and bond between Harrison County, Texas and James B. McConnell, to appoint James B. McConnell as Fire Marshal for Harrison County, Texas. Exhibit C-3

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-424

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the Resolution authorizing the Harrison County Sheriff to sign a multi-use agreement and other applicable documents with TXDOT for the placement of ALPR (automatic license plate reader) cameras on TXDOT Right of Ways.C-4

ITEM D
COUNTY CLERK:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-425

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the transcribed minutes of Commissioner's Court meeting on September 11, 2025 and September 25, 2025.Exhibit D-1

ITEM E.
TREASURER:

Motioned by Comm. Ebarb
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-426

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve of the Harrison County Treasurer's Investment Report for the month of August 2025. Exhibit E-1

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-427

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve of Treasurer's Monthly Report for August 2025 and the authorization to publish on the county website pursuant to LGC section 114.026. Exhibit E-2

ITEM F.
PURCHASING:

Motioned by Comm. Ebarb
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-428

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve of either of the proposals that were received from Koetter Fire Protection and Johnson Controls for the replacement of the fire alarm system located at Willoughby Detention Center as requested by Brad Tomas, Maintenance Supervisor. Exhibit F-1

"Recommendation to go with Koetter Fire Protection over Johnson Controls."

ITEM G.
NEW BUSINESS:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-429

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the purchase of Enterprise Fleet Management Quote No. 8998699 2026 GMC Sierra 1500 and Quote No. 8998695 2026 Ford F-350. Exhibit G-1

ITEM #2.

NO ACTION TAKEN by the Commissioners' Court of Harrison County, to approve to rescind Order No. 2025-329, dated August 12, 2025 to terminate the contract with Harris Govern and to re-authorize the approval of the contract with Harris Govern Order No.2024-579, dated December 17, 2024 for the software in the Tax Assessor-Collector's office. Exhibit G-2
(passed for later date)

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-430

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the appointment of Janie Hill, Leslie Hawsey, Cruz Vences for a one (1) year term and the re-appointment of Robert Johnson, Ruthie Smith, Pearlie Perkins, Chanda Johnson, LaDarius Carter, Denver Thomas for two (2) year terms to the Harrison County Children's Services Board and approval of the resignation f Madison Hood, Charlie Oliver and Angela Mason from the board . Exhibit G-3

Motioned by Comm. Koos
Seconded by Comm. Timmins
All members voting in favor

Motion carried unanimously (5-0)
Order #2025-431

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve of the 2025-2026 Commercial Airport Liability Application to be effective October 26, 2025- October 26, 2026 with Old Republic Insurance Company. Exhibit G-4

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:16 a.m.

ATTEST:


Heather Henigan, County Clerk
Harrison County, Texas


Chad Sims, County Judge
Harrison County, Texas

Minutes approved on: October 23, 2025